

Symposia Timeline

JANUARY

- January 21: Application Deadline and All Administrative Fees Due
 - ACP reserves the right to cancel any application if payment is not received by the stated deadline.

FEBRUARY

- **February 4**: Symposia Information Forms due
- Submit orders for Preregistrant Mailing Lists to send promotional mailers
 - ACP review of invitations/mailers for all Symposia mailings (prior to printing must submit with Registrant List order form)

MARCH

- Enduring Material Notifications Sent to ACP (<u>refer to page 7 of ISS Guidelines for detailed</u> information).
- March 19: Last day to order Preregistrant Mailing List and Housing Deadline

APRIL

- April 14-17: American College of Physicians Internal Medicine Meeting 2026/Symposia Programs Held
- Post Meeting:
 - Symposia Survey distributed & collected
 - June 20: Last day to order post-registrant list order form (review all policies)
 - ACP review of invitations/mailers for all Symposia mailings (prior to printing must submit with Registrant List order form)