



ACP JOB PLACEMENT CENTER - JOB POSTING ORDER FORM

Please print clearly to avoid delays in processing your order.

Name _____ ACP ID or Booth # _____
 (First) (MI) (Last)

Company/Organization Name _____

Address _____

City _____ State/Province _____ ZIP/Postal _____

Day Phone _____ Fax _____

E-mail (where Job Seeker's Profiles should be sent): _____

JOB POSTINGS REQUIREMENTS/INSTRUCTIONS:

1. There is no limit to the number of postings you may place, but you will be charged \$600.00 per posting.
2. You may list multiple openings in your posting.
3. Postings must fit on a single one-sided 8.5x11 sheet, and there is no charge for color.
4. **Double-sided postings will be charged as 2 separate postings, and both sides will be displayed.**
5. **Exhibitors, MUST** include the booth # on their postings.
6. **Physicians MUST** include their name and contact information during the meeting.

Appropriate wording for physicians:

During Internal Medicine 2019 contact Dr. Smith at (list cell phone number or email address).

After the meeting contact (list person's name and contact information at the office).

7. **Electronic Job Postings** - All postings submitted before March 31 will be available electronically to participating physicians onsite. Postings received after April 1 will be included in the post-meeting e-blast sent to all participating physicians. You **MUST** submit electronic version of your posting to: jobplacementcenter@acponline.org
8. 50 copies of your job posting **MUST** be delivered to the ACP Job Placement Center, Booth #618, in the Philadelphia Convention Center by 9:45 a.m. on April 11. *It is the exhibitor's responsibility to check their supplies at the end of each day and replenish as necessary.*

Price

Number of Postings Submitted		Cost Per Posting		Total Amount Due
_____	X	\$600	=	\$ _____

PAYMENT OPTIONS (Payment in full is required.)

___ Credit Card
 Name on Card _____ Card # _____ Exp. Date _____

___ Check # _____
 (Make checks payable to ACP. Must remit in U.S. funds drawn on a U.S. bank.)